



SCHOOL WITHDRAWAL FORM

Please complete this form, attach a \$15 fee, and give to the Enrollment Coordinator. Your withdrawal will not be processed until \$15 fee has been received.

1. Students Name: _____
First
Last
Middle

2. Complete address: _____
Street
City
State
Zip

3. City College ID #: _____ Carlson ID #: _____

4. Check Term: ___Fall Semester 20___ ___Spring 20___ ___Summer 20___

I AM WITHDRAWING FROM Urban Bible College

Reason for Withdrawal
(Please circle one)

1- Transferring to another college
Which college? _____

2- Money issues/Cost

3- Life changes (marriage, baby)

5- Family/ Personal issues

6-Completed desired courses

7- Failing

8- Moving

9-Too busy, time & schedule conflicts

10-Behind with Global

12- Health reasons

Other _____

I ATTACHED THE \$15.00 FEE

Refund Policy:

- 100% -Before the first day of classes
- 75% - Through the 2nd week of classes
- 50% - Through the 3rd week of classes
- 25% - Through the 4th week of classes

Grade/Transcript Policy:

Through the 2nd week- nothing will appear on your transcript.
 Through week 3-10- a WF or WP will appear per professor's direction
 After week 10- F will appear on your transcript
 (WP)= Withdraw Pass (WF)= Withdraw Fail (F)= Course Failure

(Other side- please flip over)

Overall, how was your experience at City College Milwaukee?

Is there any improvement that you'd recommend Urban Bible College make?

Would you recommend a friend to Urban Bible College? If not, why?

Any additional information that may be valuable for us to know about your withdrawal?

If circumstances change, would you plan to come back?

Any additional comments?

Thank You for attending Urban Bible College!
God bless your future endeavors.